

Hope Unexpected

Position: Faith Conversations Leader

Reports to: Program Director

Classification: Part-time up 5 hours per week

Pay Range: varies depending on qualifications and experience

Job Description and Expectation:

This person's primary responsibility is to lead, plan and implement the Faith Conversations from an approved book with the women we serve. This person is creative and will implement various activities and means of engaging the moms we serve. The ideal candidate is patient, a good listener and able to practice appropriate boundaries with the moms we serve. This person will be loving and graceful to the women we serve and seek to build relationships with them during Monday Meets. The ideal candidate will have a passion for ministry with young single mothers and their children. This person will also love Jesus Christ and His Church.

Duties and Responsibilities

- Excellent verbal and written communication skills
- Works well with others
- Competency in using office equipment
- Self-starter, able to work independently
- Printing, preparing and purchasing materials needed (will be reimbursed)
- Strong organizational skills
- Attend staff meetings as needed
- Perform other duties as needed

Job Requirements

- A bachelor's degree or higher is a plus
- Experience working with young people is a plus
- Able to maintain appropriate boundaries with the moms and their children
- Candidate must have personal transportation to use as needed for job tasks
- Maintaining strict confidentiality concerning all participants of Hope Unexpected
- Flexible schedule and availability to work Monday evenings beginning at 5:30 for Monday Meets

-Interested candidates please email resume to Kristi at kristi@hopeunexpected.org